



Cir:/Ad.Ac./01/P/2015-16

Classes III-V

Date: 24.03.2015

Dear Parent,

- * Parents of old students are requested to return SIC for updation.
- * Parents or new students should send one rough copy along with their ward.
- * Please continue sending old diary & old ID Card until the new ones are issued.
- * Whenever any note is given kindly acknowledge it.
- * All the belongings of the child are to be labelled properly with child's name, class and section.
- * New Admission Student should wear the temporary ID card till the permanent one is issued.
- * Teachers will be available to meet the parents on all working days between 8:00 am to 8:45 am. Please note the school numbers :-6466676, 6466686, 3220868, 3225004.
- * Please do not send any eatables with your child, as they are provided with proper nutritive lunch in school.
- * It is compulsory for the parents to carry Student Identification Card (SIC) whenever they come to pick up their child from school.
- * Students will be having games on every Mondays and Tuesdays.
- * Students have to wear house uniform on every Tuesday, Thursday and Saturday.
- * Every Second Saturday will be a holiday. In case if it is working, a circular will be given to the parents.

Principal

Headmistress
