



Dear Parent,

It has been observed that many parents pick the children early from school, especially during exams. If the child is not well don't send her/him to school, and inform class teacher in the form of written application. Leaving the premises before the scheduled time won't be permitted. Taking half day because of any function in the family also won't be entertained. It encourages other children also to request their parents to pick them early from school which in turn hampers the academics. Kindly cooperate.

**Principal**

**Headmistress**